



# Pepper Drive School

## School Site Council Minutes

### January 25, 2021

### 3:20- 4:00pm

#### A. Call to Order

The meeting was called to order at 3:20pm by Melissa Jarvis.

**Members Present:** Melissa Jarvis, Cathy McKinney, Kristi Tague, Jennifer Mahoney, Rudy Ramirez, Suzanne Sardina, Debbie Towne, Ted Hooks

**Members Absent:** Danielle DiMattio, Nakisha Rodarte

**Non-Members Present:**

#### B. Approval of the Agenda

The agenda was presented to the council. Suzie Sardina made the motion to approve the agenda with no corrections. Cathy McKinney seconded the motion. The motion was carried unanimously.

#### C. Approval of Minutes from December 2020

Jennifer Mahoney made a motion to approve the minutes for December 14, 2020, with no corrections. Suzie Sardina seconded the motion. The motion was carried unanimously.

#### D. Public Communication

No public communication shared at this time.

#### E. Budget Workshop

Using the budget summary sheet as a guide, Mr. Hooks shared the various budgets assigned to Pepper Drive. He explained the difference between budgets that annual allotments and those which are just more like savings accounts. He explained how to read the summary sheet, including when to worry about a negative available balance and when to not worry because it was a small subheading under a larger budget line. He took questions from the council.

#### F. Discussion of Future Family Night Events

Mr. Hooks explained that Pepper Drive would like to have two or three more Family Nights before the end of the year. He found a Virtual Math Family Night, but it only served grades K-5. He was looking for other options, including a Science Night. PTA is planning to have at least one Family Night based on art and drawing as well. Mr. Hooks explained that Family Nights for Math, Science, ELA, and/or History can be funded by Title I.

#### **G. General Announcements**

Mr. Hooks addressed the fact that two parents have missed the past few meetings, one of whom may be leaving the school. If they miss the next meeting, bylaws state that the council must take action on whether or not to allow them to continue on the council. Mr. Hooks asked that we look for replacements to appoint into any open parent/community seats to maintain a good balance on the council through the end of the year.

Mr. Hooks mentioned it was Kindness Week, and that it was a Spirit Dress Week. He also mentioned that Valentine's Day would happen before we meet again and that there are strict protocols that will allow some classroom traditions to continue including Valentine exchanges.

#### **H. Adjournment at 4:00 pm**

Next scheduled meeting February 22, at 3:15pm online.

*Minutes respectfully submitted by Ted Hooks.*