



Santee School District

SCHOOLS

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
Success Program

BOARD OF EDUCATION REGULAR MEETING AGENDA October 20, 2020

District Mission

Providing an extraordinary education in an inspiring environment with caring people

In response to the Governor’s Order regarding COVID-19, written notice is hereby given in accordance with Government Code Section 54956 that the following special meeting of the Board of Education of the Santee School District will be conducted virtually.

TO JOIN THE MEETING

[Click this link to join from a PC, Mac, iPad, iPhone, or Android device](#) or by phone: (669) 900-6833, Webinar ID: 838 2733 9979

FOR PUBLIC COMMENTS

[Click here to submit a public comment](#). All comments will be read by the meeting facilitator during the meeting and will be limited to five minutes.

PUBLIC COMMENTS MUST BE RECEIVED BY TUESDAY, OCTOBER 20, AT 6:00 PM

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<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak were requested in advance.</i>	

Superintendent

- 1.1. **Approval of Minutes** 10
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

- 2.1. **Approval/Ratification of Expenditure Warrants** 19
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of September.
- 2.2. **Approval/Ratification of Purchase Orders** 21
It is recommended that the Board of Education approve and ratify purchase orders for the month of September as presented in the item.
- 2.3. **Approval/Ratification of Revolving Cash Report** 30
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.4. **Acceptance of Donations, Grants, and Bequests** 32
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.5. **Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation** 33
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.
- 2.6. **Approval/Ratification of General Services Agreements** 34
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

Human Resource/Pupil Services

- 3.1. **Personnel, Regular** 35
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 3.2. **Approval of Short-Term Services Agreements** 39
It is recommended that the Board of Education approve the short-term services agreements listed in the item.
- 3.3. **Approval of Short-Term Positions** 40
It is recommended that the Board of Education approve short-term positions.
- 3.4. **Adoption of Resolution No. 2021-13 Reduce and/or Eliminate a Classified Non-Management Position** 41
It is recommended that the Board of Education adopt Resolution 2021-13, to reduce and/or eliminate a classified non-management position.

- E. **DISCUSSION AND/OR ACTION ITEMS** 43
Members of the audience wishing to address the Board about any of the following items were asked to submit their comment online prior to the deadline.

Human Resource/Pupil Services 44

- 1.1. **Granting Tenure to Eligible Certificated Employees**
Is it recommended that the Board of Education approve granting tenure to eligible certificated employees.

Superintendent

- 2.1. **Re-opening of School Campuses 2020-21** 46
It is recommended that the Board of Education discuss the timeline for the integration

F. BOARD POLICIES AND BYLAWS

- 1.1. **Second Reading: Board Policy Annual Review** 47
- BP 1312.1 Complaints Concerning District Employees
 - BP 4116 Probationary/Permanent Status
 - BP 5116.1 Intradistrict Open Enrollment
 - BP 6145 Extracurricular and Cocurricular Activities

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policies. The above listed policies are submitted for a second reading.

G. EMPLOYEE ASSOCIATION COMMUNICATION 48

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS 59

I. CLOSED SESSION 59

1. **Conference with Legal Counsel – Anticipated Litigation** (Gov't. Code § 54956.9)
- One Case
2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

J. RECONVENE TO PUBLIC SESSION 59

K. ADJOURNMENT 59

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. As of this posting, the next regular meeting of the Board of Education is scheduled for November 3, 2020, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center or virtually. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Burns
___ Ryan
___ Levens-Craig
___ El-Hajj
___ Fox

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome
2. District Mission
Providing an extraordinary education in an inspiring environment with caring people
3. Pledge of Allegiance
4. Approval of Agenda for the October 20, 2020, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Enrollment Report
 - 1.3. COVID-19 Update

Santee School District
ENROLLMENT REPORT
10/16/2020
Month 3 Week 3
School Week 9

SCHOOL	REGULAR ED														SPECIAL ED										Total All									
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/16/20	10/18/19	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/09/20	10/11/19	# Diff	% Diff	10/16/20	10/09/20	# Diff		
Cajon Park	5	87	88	82	77	91	88	80	98	103	758					8	4	1	5	10	2	7	4	9	60									
Dist Lmg	0	24	0	0	24	0	33	0	31	0	112					2	2	3	5	5	2	0	0	0	19									
CP TOTAL	5	91	88	82	101	91	121	80	129	103	871	981	-80	-8.4%	10	6	4	10	15	4	7	4	9	69	59	10	16.9%	940	941	-1				
Carlton Hills	20	50	49	44	51	50	53	56	52	72	497					5	1	7	4	4	4	3	2	4	34									
Dist Lmg	0	0	9	32	7	32	33	33	0	0	146														0									
CH TOTAL	20	50	58	76	58	82	86	89	52	72	643	630	13	2.1%	5	1	7	4	4	4	3	2	4	34	42	-8	-19.0%	677	673	4				
Carlton Oaks	82	57	79	82	88	82	85	80	91	848						5	7	2	10	2	8	5	4	7	50									
Dist Lmg	16	32	25	25	0	0	0	0	33	131						0	0	0	0	0	2	8	6	6	20									
CO TOTAL	78	89	104	87	88	82	85	80	124	777	777	0	0.0%	5	7	2	10	2	10	11	10	13	70	68	2	2.8%	847	851	-4					
Chet F. Harritt	14	53	61	57	69	50	62	52	51	36	505														10									
Dist Lmg	0	25	24	25	0	0	0	0	32	0	106														0									
CFH TOTAL	14	78	85	82	69	50	62	52	83	36	611	637	-26	-4.1%										10	7	3	42.9%	621	616	5				
Hill Creek	22	74	80	89	77	88	73	50	51	54	508					3	3	8	5	6	1	0	0	0	24									
Dist Lmg	0	0	24	0	0	0	0	0	41	54	119					0	0	0	0	0	0	0	0	0	0									
HC TOTAL	22	74	84	89	77	88	73	50	92	108	717	701	16	2.3%	3	3	8	5	6	1	0	0	0	0	24	21	3	14.3%	741	747	-6			
Pepper Drive		65	56	75	75	81	74	70	114	74	684														8									
Dist Lmg		24	0	25	72	26	0	0	0	0	147														0									
PD TOTAL		89	56	75	100	153	100	70	114	74	831	893	-62	-6.9%											8	10	-2	-20.0%	839	844	-5			
Pride Academy	18	89	71	40	50	52	51	52	30	57	490														0									
Dist Lmg											0														0									
PA TOTAL	18	89	71	40	50	52	51	52	30	57	490	559	-69	-12.3%											0	0	0	#DIV/0!	490	493	-3			
Rio Seco		86	80	76	81	115	86	96	98	82	800					4	3	3	3	8	6	3	6	10	46									
Dist Lmg		0	0	25	0	0	0	65	0	0	90														0									
RS TOTAL		86	80	101	81	115	86	161	98	82	890	962	-72	-7.5%	4	3	3	3	8	6	3	6	10	46	68	-12	-20.7%	936	936	0				
Sycamore Canyon	10	50	55	34	53	42	28	28	0	0	298														0									
Dist Lmg	0	0	22	0	23	0	0	0	0	0	46					2	2	2	2	0	0	0	2		10									
SC TOTAL	10	50	77	34	78	42	28	28	0	0	343	377	-34	-9.0%	2	2	2	2	0	0	0	2	0	10	0	10	#DIV/0!	363	361	2				
In Class	89	576	557	556	595	617	597	547	574	569	5277					25	16	19	27	30	24	23	18	38	222									
Dist Lmg	0	89	111	107	104	104	92	98	104	87	896					4	4	5	7	5	4	6	8	6	49									
SUBTOTAL	0	89	665	668	663	699	721	689	645	678	656	6173	6487	-314	-4.8%	0	29	22	24	34	35	28	29	26	44	271	265	6	2.3%	6444	6452	-8		
Alternative School		3	1	5	5	4	5	3	0	0	26																							
Santee Success										3	3														0									
NPS											0					0	0	0	0	2	1	4	4	2	13									
SUBTOTAL		3	1	5	5	4	5	3	0	3	29	22	7	31.8%	0	0	0	0	0	2	1	4	4	2	13	14	-1	-7.1%	42	42	0			
TOTAL	0	89	668	669	668	704	725	694	648	678	659	6202	6,509	-307	-4.7%	0	29	22	24	34	37	29	33	30	46	284	279	5	1.8%	6486	6494	-8		

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	TK 4yo	EAK 4yo	Total All
Cajon Park			0	940
Carlton Hills			0	677
Chet F. Harritt			0	621
Hill Creek			0	741
Prospect Ave			0	490
Sycamore Canyon	71	6	0	430
Total PK/EAK	71	6	0	

Total Enrollment including PK
6563

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Public communication was requested in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak were requested in advance.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
October 20, 2020

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- October 6, 2020, regular meeting minutes
- October 14, 2020, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

October 6, 2020
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 7:00 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Burns welcomed those in attendance and noted it was the San Diego Padres first playoff game and Superintendent Baranski's birthday. He recited the District Mission.

3. Pledge of Allegiance

President Burns led members, staff, and audience, in the Pledge of Allegiance.

4. Approval of Agenda

President Burns presented the agenda for approval. Member Fox moved approval.

<i>Motion:</i>	<u>Fox</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Enrollment Report
- 1.3. Parent Conference Week

Superintendent Baranski shared the 2020-21 school year calendar had been established prior to the hybrid schedule. She explained Parent Conference Week is currently slated for November 2 – 6 and typically students attend a modified schedule and parent conferences are held in the afternoon. Superintendent Baranski provided direction that the calendar committee convene to discuss which week would work best to hold parent conferences. Additionally, communicate to parents that conference week is currently to be determined until the committee meets with a recommendation.

C. PUBLIC COMMUNICATION

President Burns explained that given the current circumstances with COVID-19, the public was given the opportunity so submit comments online or by phone prior to the meeting. There were Two (2) comments from the public. President Burns explained copies of the comments were provided to the Board and Superintendent prior the meeting; and posted on the School Board Meetings website for public review.

ID	Name2	Representing	Public Comment(s)
1	Andrea Reyes	Love Reyes-Purpero	<p>My daughter was out sick with nausea last Wednesday 9/30 and then returned to school Thursday 10/1 in the AM cohort at Carlton Hills School. I called her in sick early Wednesday morning to the same old recording for Absent Children. There was no information regarding Covid symptoms, etc. I did not receive a call from Holly (District Health Clerk) until Thursday around lunch time to inform me of the 10 day policy. I am not sure I should have even been called at all as I think nausea needs to be in conjunction with other symptoms to be considered at risk for Covid. Regardless, I have 0 problem bringing my daughter to Urgent Care to get clearance. I am happy to be safe. This late call after my daughter had already returned for instruction is unacceptable to me. Is this happening to other students with symptoms that are more likely a potential for Covid 19? After calling the Superintendent to voice my concern, Lisa (Assistant) informed me that this might be a site specific problem. I then got a call from Stephanie Southcott accepting responsibility for this, but I feel the responsibility rests with the School District and I should have gotten a call by Kristin herself. She did send an email reiterating the information that Stephanie gave me, and a promise to address some things. My School nurse is NOT the one who is supposed to be calling me about symptoms, the district is. Stephanie should have had Love on her list w/ a return date. She did NOT. I feel terrible that anyone pressured this poor Principal to take any responsibility at all. Stephanie is only coping with the cards she is dealt. A more comprehensive plan should have been accomplished months ago. I have heard of children with a higher temperature being sent to the office and sat in front of a fan to cool down then sent back to class. WHAT?! My daughter saw this herself! I am not getting the emails informing me of students infected with Covid at our school even though several of my friends have and they aren't even in Jr. High like my child is. All over the district they are distributing the information differently. What is the proper way? Sometimes it is to the whole school, sometimes it is only children who are affected or just faculty. What is the correct process? I do not feel safe or secure with this current situation. Even the doctor we saw to confirm that my daughter could return to school said that our program with kids in class 5 days a week is incredibly irresponsible regardless of the class size. Now I am hearing that our classrooms are only getting sprayed down!? Nothing is wiped. I am wondering if this this because our AM/PM schedule only allows a short amount of time for the entire school to be sanitized. We live with older grandparents and want to protect them. I wish the covid dashboard was up and prepared for this situation and not as an afterthought launched only a few days ago. Come on Santee - we are better than this!</p>
2	Kristi Tague		<p>Do we still feel November is a good time for all class to return to school? I can only imagine the cost of 24-30 kids needing to test and be out for 10-14 days vs 10-12. As someone once said to me it's no longer an if it's a when? Are we really wanting to shut down classes during flu and covid</p>

D. CONSENT ITEMS

President Burns invited comments from the public on any item listed under Consent. There were no public comments.

Superintendent

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations, Grants, and Bequests
- 2.4. Approval/Ratification of General Services Agreements
- 2.5. Approval of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.6. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.7. Adoption of Proclamation for National School Lunch Week
- 2.8. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 2.9. Appointment of a Member to the Independent Citizens' Oversight Committee
- 3.1. Personnel, Regular
- 3.2. Approval to Create Coordinator, Human Resources Job Description
- 3.3. Adoption of Resolution No. 2021-11 Reduce and/or Eliminate a Classified Non-Management Position
- 3.4. Approval of Influenza Vaccine Administration Program Agreement
- 3.5. Approval of Short-Term Services Agreements

Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Approval of Appointment of Members to Board of Advisory Committees
Superintendent Baranski presented a recommendation of applicants to the advisory committees for the Board's consideration. She explained the applications were reviewed and in most cases, the applicants were given their first and second choice; making sure there was equal parent and community member representation throughout the committees. Member Levens-Craig moved approval and expressed her appreciation in seeing a large number of parent applicants.

<i>Motion:</i>	<u>Levens-Craig</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

Business Services

- 2.1. Approval of Monthly Financial Report
Karl Christensen, Assistant Superintendent of Business Services, reported the monthly financial report was for cash and budget revision transactions posted through August 31, 2020; and shared the District ended the month with a cash balance in the General Fund of approximately \$13 million. This year, it is projected the District may have sufficient funds to pay all of the District's financial obligations with internal cash. Mr. Christensen shared the District has other funds, but not enough in the General Fund to cover the financial obligations, as he noted in the Unaudited Actuals Report at the September 15 meeting. Mr. Christensen shared the District is going through the process of applying for

a TRAN loan. He explained a final decision is not required until January 15, and the District can decide to move forward then depending on the cash flow.

Mr. Christensen noted the District is projected to end the year with a 26% reserve; different from a cash reserve as previously explained. He shared this year's focus is to preserve cash. Mr. Christensen explained the budget looks great in terms of the percentages; and noted that in the third year it is estimated the District will be at 10-11% reserve. However, it will not be enough cash if referrals are still in place. Mr. Christensen reiterated the importance of preserving cash so the District can meet its financial obligations with internal cash and avoid interest costs of term loans.

Member Levens-Craig inquired on a TRAN loan. Mr. Christensen explained the San Diego County Office of Education coordinates a pool with all the San Diego County Districts. The District is in the process of submitting paperwork showing its potential need and then by January 15, a final decision to move forward is required. After January 15, the District would not be able to do a short-term loan through that pool. However, the District can pursue other avenues. If the District moves forward with the TRAN loan, it does have to expend funds. Member Burns inquired on the probability of being denied because of other districts and their financial status. Mr. Christensen explained the pool transaction spreads the risk amongst all the districts, which leads to a better rate. He noted the pool includes other districts with high fund balances but the need for cash and others that do not have high fund balances. Mr. Christensen shared the County Office of Education anticipates being able to beat the loan rate from the State's pool. President Burns noted this process is done annually; and Member Ryan shared the District has previously participated in a TRAN loan. President Burns inquired if by December, the District would have a better idea of its financial situation through June 30. Mr. Christensen explained he anticipates being able to project through June 30 and noted the District's best choice is to move forward; and noted the District would incur interest, but not the risk of running out of cash.

Mr. Christensen explained TRANs are short-term loans and interest costs are nominal. He noted it is better to incur interest costs than run out of cash. Member Levens-Craig inquired on the interest rate. Mr. Christensen explained the TRAN loans are issued in February, and there may be some minimal fluctuation from the January 15 date. However, the numbers provided in January should be accurate. Mr. Fox inquired on the term of the loan. Mr. Christensen explained the TRAN loan is paid the following year. He noted the last deferral payment is expected in October and the TRAN loan would be paid off by then. He noted once the paperwork is submitted they would have a better understanding on the TRAN loan timeline. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

Human Resource/Pupil Services

3.1. Ratification of Memorandum of Understanding (MOU) between Santee School District and Santee Teachers Association (STA)

Mr. Tim Larson, Assistant Superintendent of Human Resources, shared the District and School Teachers Association (STA) negotiated a Memorandum of Understanding regarding the negotiable impacts and effects of in-person instruction in the 2020-21 school year related to the impact of COVID-19. STA membership ratified the MOU on October 28, 2020. The fiscal impact of the MOU is a stipend of \$500 for certificated employees for additional duties required by the State for tracking and reporting of student engagement. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

President Burns noted Board Bylaw 9310, Board Policies, and Education Code 35160.5 required that the Board annually review the listed Board Policies. He asked that the Board contact Administration if they had any questions.

1.2. First Reading: Board Policy Annual Review

- BP 1312.1 Complaints Concerning District Employees
- BP 4116 Probationary/Permanent Status
- BP 5116.1 Intradistrict Open Enrollment
- BP 6145 Extracurricular and Cocurricular Activities

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, STA President, shared working on the logistics of getting students back to school. She noted working with District personnel on resolving issues and problems that arise. Mrs. Hirahara shared it was an ongoing process.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski shared the District had received information on a COVID-19 testing center for east county school employees. She noted employees could now go for periodical testing at a center in El Cajon. Superintendent Baranski shared it was best practice for all employees to test on a bi-monthly basis. She noted the process was simple, took approximately 15 minutes, and it would be best to have employees be tested soon before the center gets an influx from other Districts. She reiterated the idea is when students return to campus, it is best practice for employees to begin testing. The center is open Monday-Friday, from 10:30 am – 6:00 pm. President Burns shared some districts are utilizing professional development days for staff testing and suggested coordination as some centers are expecting 500 or more employees on those days. He noted some of the larger districts are contracting with outside health agencies for employee testing.

Superintendent Baranski referenced a newspaper article, from the San Diego Union Tribune, titled *What if a student has COVID-19? Here's what schools will do*. She explained the District is still working through the challenges of students returning to campus with symptoms similar to those of COVID-19.

The article described the process the schools are expected to follow if a student attends school with symptoms or a parent calls and reports their child has symptoms. Superintendent Baranski shared the District Registered Nurse is the case manager who follows up and/or works with the health clerks to follow-up on reported symptoms. She shared a parent having to speak with the District Nurse to help with her child returning to campus after an absence. Superintendent Baranski explained the 24-hour absence line recordings were modified to include information on symptom reporting after the issue was brought to our attention by a parent. Based on the symptom reporting, additional guidance can be provided to parents by the District Nurse or health clerk on whether a student can return to campus or the need to seek additional guidance from their physician. Superintendent Baranski noted the process has not been perfected, but staff is erring on the side of caution to make sure students who may have COVID-like symptoms are not on campus. She shared there were two positive students that were on campus and noted she would keep the Board informed as she learned more details. Superintendent Baranski noted the District's COVID Dashboard was established as another tool of communication. She explained once the student and/or staff member is cleared to return to campus, the dashboard would be updated. Superintendent Baranski shared there were other positive things that were learned and staff is still working through the needs that were brought up by families and staff. Member Levens-Craig asked for the link to the article. Member Fox inquired on how soon staff contacts parents after an absence is reported. Superintendent Baranski shared staff is currently tracking numerous children throughout the District and shared parents are contacted the same day. However, it depended on the time the call is left, the symptoms reported, etc. Member Ryan asked if parents were calling the school site and if it was the site staff making the contact. She shared it should be the site staff listening to the message every morning and making contact with the parents. Member Ryan noted the schools should be reporting the calls the schools are receiving that require follow-up. That way, the Board is aware of the number and if one person can handle following up with the parents, even if it is just to let them know they need to follow-up with the District Nurse. Member Ryan noted it is a learning process for everyone, but the site

should respond that morning or day. Superintendent Baranski estimated the schools are receiving 20-30 calls daily; and shared work hours were increased for the student attendance clerks. She reiterated the importance of contacting parents the same day and noted the message asks that students with COVID-like symptoms not return to campus until they are contacted by staff in case contact is not made with the parent that day. President Burns agreed that if the sites are experiencing more than average calls, support should be provided.

Member Burns asked if notification is sent to all parents when there is a positive case on their campus. Superintendent Baranski shared the importance to notify all parents if there is a positive case on their campus. She noted this may cause some panic but explained this would deter rumors in the community and on social media. President Burns shared many parents appreciated the communication and suggested the Principals share the availability of the Dashboard to their parent community. President Burns asked if parents of YALE students are included in the communication. Superintendent Baranski shared staff has developed a system to include communication to YALE parents, since they are not in the SchoolMessenger system. Member Ryan inquired on the Level 4 communication. Superintendent Baranski explained the four levels of communication are as follows:

- Level 1 Notification - notification provided to Infected Person or, in the case of a student, the parent/guardian of Infected Person, instructing them to go home and stay home until they have met the return to school/work criteria
- Level 2 Notification - notification provided to any individuals having Close Contact with Infected Person instructing them to go home and stay home until they have met the return to school/work criteria
- Level 3 Notification - notification provided to any individuals having Incidental Contact or Area Contact with Infected Person to closely monitor their temperature and possible symptoms and to go home and stay home if they experience symptoms until they have met the return to school/work criteria
- Level 4 Notification - notification to others *not* having Close Contact, Incidental Contact, or Area Contact for which the Superintendent or designee has determined

President Burns inquired on communication with Grossmont Union High School District, as it is likely some of the student have siblings at Santana and West Hills High Schools. He suggested working with Grossmont on cross-communication. Member Ryan shared it would be beneficial for both districts to be in communication.

Superintendent Baranski shared the ideas for the centerspread of Santee Magazine. She suggested sharing pictures of the current construction projects, student learning, and students returning to campus. Member El-Hajj suggested moving forward with the construction projects to show the taxpayers the projects are moving forward.

Member Fox shared speaking to parents from Cajon Park, Chet F. Harritt, and Pepper Drive Schools and they were very happy that students were back at school; and students were happy to be back on campus. The parents were very pleased with the support teachers were offering students.

Member El-Hajj apologized for having a campaign sign on District property. She explained her grandson was not aware it was not allowed and the sign was promptly removed. Member El-Hajj noted there is a lot of excitement with students being back on campus and shared her neighbor approached her to express how glad he was to be back at school. She complimented staff for their hard work. Member El-Hajj shared understanding this was a tough task, for staff and parents; and that the District's schedule was not easy; and explained she is convinced the District's hybrid model serves children better. Member El-Hajj shared her grandchildren's are only attending two days a week and are not very engaged the rest of the week.

Member Levens-Craig agreed that it was great seeing the students back on campus and the teachers' creativity in their classroom set-ups; and seeing the first day of school pictures on social media. She shared today was her grandson's first day of pre-school.

Member Ryan explained she agreed with other's sentiments and added Santee School District is a great district. She shared understanding there are challenges, but explained they are not only hearing that from parents in our community. Member Ryan explained parents throughout the County are expressing their feelings about the way their district has chosen to educate their kids and the benefit of that; and noted it makes her proud of everyone for their hard work to make sure the students are able to get return to school. She noted this not only benefits students academically, but emotionally and socially. Member Ryan stressed the importance to get them back to school for their entire well-being and education. She reminded everyone to wear their face covering, wash their hands, and stay a good distance apart.

President Burns shared being at a school site, with Superintendent Baranski, on the first day to observe the procedures. As a parent, he shared the first day procedures were outstanding. He explained although some students knew their teacher, they did not know the campus or classroom location. He expressed his gratitude to the Assistant Superintendents that allowed their staff to help with the process of serving as facilitators for the students. Member Burns noted staff portrayed the District's mission of "caring people." On a personal note, he shared his son was attending second grade and explained seeing a difference now that he is back on campus and on a routine. He noted teachers are changing students' lives during these dark times throughout the Country; and expressed his gratitude towards Ms. Kull for her work with his son. Member Burns expressed his gratitude towards teachers, site administrators, executive council, and classified staff for their hard work. He commended the custodial staff for their hard work.

President Burns shared his concern of using school campuses as polling sites during these times; he noted hearing from other parents as well. He explained speaking to Administration who explained the Election Code requires school districts to allow polling sites. Mr. Karl Christensen, Assistant Superintendent of Business Services, explained the District had initially written a letter to the Registrar of Voters explaining the District would not able to accommodate them this year. They were requesting the use of five sites. Mr. Christensen shared receiving a reply making him aware of the Election Code, that states school districts *shall* make facilities available. President Burns asked that the Principal make sure parents are aware there will be polling sites at their school.

I. **CLOSED SESSION**

President Burns announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 7:52 p.m., reconvened to public session at 9:27 p.m., and reported no action had been taken.

J. **ADJOURNMENT**

With no further business, the regular meeting of October 6, 2020 was adjourned at 9:27 p.m.

Elana Levens-Craig, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

October 14, 2020
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 6:00 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services

B. PUBLIC COMMUNICATION

President Burns explained that given the current circumstances with COVID-19, the public was given the opportunity to submit comments online or by phone prior to the meeting. There were no comments from the public.

C. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

- 1. Conference with Legal Counsel – Anticipated Litigation (Gov't. Code § 54956.9)
- One Case**

The Board entered closed session at 6:00 p.m.

D. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 8:32 p.m., and reported no action was taken.

E. ADJOURNMENT

With no further business, the special meeting of October 14, 2020 was adjourned at 8:32 p.m.

Elana Levens-Craig, Clerk

Dr. Kristin Baranski, Secretary

Consent Item D.2.1.
 Prepared by Karl Christensen
 October 20, 2020

Approval/Ratification of Expenditure Warrants

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of September 2020:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
0100 General	14-709564 TO 14-712815	\$967,329.74
0900	N/A	
1200	N/A	
1300	14-709592 TO 14-711719	\$102,167.92
1400	14-706996 TO 14-706996	\$2,006.92
2109	N/A	
2139 / 2108	14-709581 TO 14-709570	\$729,157.57
2518	14-711680	\$855.00
2538	14-709585 TO 14-709572	\$1,919,855.60
3500	N/A	
4000	N/A	
6300	14-709579 TO 14-712816	\$9,246.54
TOTAL:		\$3,730,619.29

Student Body Warrants issued for the period of September 2020:

\$0

Payroll Warrants issued for the period of August 2020:

<u>Fund #/Name</u>		<u>Amount</u>
01 00	01 00	\$5,293,962.58
12 00	12 00	\$25,891.25
13 00	13 00	\$120,909.06
14 00	14 00	\$0
25 18	25 18	\$0
63 00	63 00	\$238,003.38
		\$5,678,766.27

RECOMMENDATION:

It is recommended that the Board of Education approve the expenditure warrants for the month of September 2020 as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$9,409,385.56 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of September 2020:

AMOUNT	LOCATION
\$ 2,496.08	CAJON PARK SCHOOL
\$ 3,136.91	CARLTON HILLS SCHOOL
\$ 8,765.96	CARLTON OAKS SCHOOL
\$ 2,914.32	CENTRAL KITCHEN
\$ 8,244.84	CHET F HARRITT SCH
\$ 542.77	DISTRICT LIBRARY
\$ 5,247.24	EDUCATIONAL PROJECTS
\$ 11,676.73	EDUCATIONAL SERVICES
\$ 11,725.40	HILL CREEK SCHOOL
\$ 285.43	HUMAN RESOURCES
\$ 6,660.15	MAINTENANCE
\$ 66.03	OPERATIONS/CUSTODIAL
\$ 10,663.91	PEPPER DRIVE SCHOOL
\$ 5,521.01	PROJECT SAFE
\$ 15,722.59	PROSPECT AVENUE SCH
\$ 1,776.80	PUBLICATIONS
\$ 4,069.68	PUPIL SERVICES
\$ 5,849.28	RIO SECO SCHOOL
\$ 40,583.29	SPECIAL EDUCATION
\$ 34.47	SUPERINTENDENT DEPT
\$ 1,433.92	SYCAMORE CANYON SCH
\$ 28,714.61	TECHNOLOGY SERVICES
\$ 3,153.55	TRANSPORTATION
\$ 589.61	WAREHOUSE
\$230,645.05	Grand Total

RECOMMENDATION:

Administration recommends approval of purchase orders #0000010751 through 0000010925 issued September 1, 2020 through September 30, 2020.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$230,645.05 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

LOCATION LIST 2020-21

01	Santee School
02	Pepper Drive School
03	Carlton Hills School
04	Sycamore Canyon School
05	Prospect Avenue School
06	Cajon Park School
07	Chet F. Harritt School
08	Carlton Oaks School
09	Rio Seco School
10	Hill Creek School
11	Cajon Park Annex
12	Prospect Avenue Annex
26	Cajon Park Junior High
60	Board of Education
62	Superintendent
64	Business Services
65	Personnel
66	Educational Services
67	Special Education, Centralized
68	Special Projects, Centralized
69	Professional Development
70	Student Support Services
71	Library Media Services
72	Project SAFE
73	Technology
74	Operations
75	Maintenance

M = Monthly Blanket
A = Annual Blanket
L = Lottery

76	Transportation
78	Warehouse
90	Central Kitchen
92	Publications
97	District Wide
100	Summer School
108	Carlton Oaks Summer School
110	Hill Creek Summer School

Fund Numbers

03 00	General - Unrestricted
06 00	General - Restricted
12 06	Child Development Fund
13 00	Cafeteria Fund
14 00	Deferred Maintenance Fund
17 42	Special Reserve - Other Than Cap/Out
21 09	Other Building Fund
21 10	Building Fund
25 18	Capital Facilities Account Fund
25 24	Capital Projects Fund
25 38	Capital Facilities Redevelopment
30 00	State School Building Fund (Modernization) and Lease/Purchase
40 00	Special Reserve Fund - Capital Projects
53 26	Tax Override Fund - SSBF
67 30	Deductible Ins Loss Fund

**PURCHASE ORDER EXCEEDED BY 10%
FOR THE MONTH OF SEPTEMBER 2020**

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
10755	9/1/2020	0100	CAMEO PAPER & JANITORIAL	078	INVENTORY REPLENISHMENT	\$ 377.13
					INCREASED AMOUNT	\$ 1,239.12
					NEW TOTAL	\$ 1,616.25

**PURCHASE ORDER LISTING
SEPTEMBER 2020
REPORT BY SITE**

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000010755	9/1/2020	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$ 1,616.25	064	BUSINESS SERVICES
0000010756	9/1/2020	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$ 40.60	064	BUSINESS SERVICES
0000010756	9/1/2020	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$ 1,281.79	064	BUSINESS SERVICES
0000010757	9/1/2020	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$ 866.31	064	BUSINESS SERVICES
0000010758	9/1/2020	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$ 937.23	064	BUSINESS SERVICES
0000010758	9/1/2020	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$ 161.63	064	BUSINESS SERVICES
0000010764	9/2/2020	CITI CARDS /	AUGUST.STATEMENT	0100	\$ 25.00	064	BUSINESS SERVICES
0000010776	9/3/2020	AMAZON.COM	CHILD FACE SHIELDS	0100	\$ 625.49	064	BUSINESS SERVICES
0000010777	9/3/2020	AMAZON.COM	CHILD FACE SHIELD	0100	\$ 1,232.55	064	BUSINESS SERVICES
0000010788	9/4/2020	SUPPLY SOLUTIONS	INVENTORY REPLENISHMENT	0100	\$ 2,101.13	064	BUSINESS SERVICES
0000010794	9/8/2020	AMAZON.COM	INVENTORY REPLENISHMENT	0100	\$ 2,101.34	064	BUSINESS SERVICES
0000010818	9/11/2020	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$ 504.27	064	BUSINESS SERVICES
0000010819	9/11/2020	OFFICE SOLUTIONS	INVENTORY REPLENISHMENT	0100	\$ 95.25	064	BUSINESS SERVICES
0000010820	9/11/2020	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$ 451.13	064	BUSINESS SERVICES
0000010821	9/11/2020	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$ 5,986.51	064	BUSINESS SERVICES
0000010822	9/11/2020	THE TREE HOUSE INC	INVENTORY REPLENISHMENT	0100	\$ 60.34	064	BUSINESS SERVICES
0000010823	9/14/2020	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$ 54.63	064	BUSINESS SERVICES
0000010840	9/16/2020	ANIXTER/CLARK	MAINTENANCE SUPPLIES-COVID	0100	\$ 140.03	064	BUSINESS SERVICES
0000010841	9/16/2020	ANIXTER/CLARK	MAINTENANCE SUPPLIES-COVID	0100	\$ 15.56	064	BUSINESS SERVICES
0000010847	9/16/2020	HOME DEPOT COMMERCIAL ACCOUNT	PAINT FOR COVID	0100	\$ 36.56	064	BUSINESS SERVICES
0000010856	9/18/2020	FEDERAL EXPRESS CORPORATION	SHIPPING COSTS	0100	\$ 14.06	064	BUSINESS SERVICES
0000010868	9/22/2020	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES-WASH BASIN ENCLOSURES	0100	\$ 1,568.85	064	BUSINESS SERVICES
0000010875	9/22/2020	DEMCO INC	BOOKTRUCKS	0100	\$ 6,575.78	064	BUSINESS SERVICES
0000010876	9/22/2020	DEMCO INC	BOOKTRUCK ORDER	0100	\$ 9,872.92	064	BUSINESS SERVICES
0000010891	9/23/2020	HOME DEPOT COMMERCIAL ACCOUNT	COVID SPRAYERS & AIR PURIFIERS	0100	\$ 1,448.59	064	BUSINESS SERVICES
0000010894	9/24/2020	OFFICE DEPOT INC	OFFICE DEPOT STATEMENT	0100	\$ 173.63	064	BUSINESS SERVICES
0000010896	9/24/2020	CITY ELECTRIC SUPPLY	FIXTURES FOR MAINTENANCE	1400	\$ 108.83	064	BUSINESS SERVICES
0000010901	9/28/2020	AMERICAN AIR FILTER COMPANY, INC.	FILTERS FOR COVID	0100	\$ 225.50	064	BUSINESS SERVICES
0000010902	9/28/2020	UNITED SITE SERVICES OF CA INC	ANNUAL FOR HAND WASH SINKS	0100	\$ 3,500.00	064	BUSINESS SERVICES
0000010904	9/28/2020	HOME DEPOT COMMERCIAL ACCOUNT	AIR PURIFIER COVID	0100	\$ 471.95	064	BUSINESS SERVICES
0000010909	9/29/2020	AMAZON.COM	INVENTORY REPLENISHMENT	0100	\$ 95.55	064	BUSINESS SERVICES
0000010910	9/29/2020	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	\$ 1,234.82	064	BUSINESS SERVICES
0000010911	9/29/2020	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$ 1,107.89	064	BUSINESS SERVICES
0000010912	9/29/2020	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$ 963.87	064	BUSINESS SERVICES
0000010913	9/29/2020	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$ 2,218.79	064	BUSINESS SERVICES
0000010913	9/29/2020	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$ 161.63	064	BUSINESS SERVICES
0000010914	9/29/2020	DELL MARKETING L.P.	INVENTORY REPLENISHMENT	0100	\$ 3,480.11	064	BUSINESS SERVICES
0000010921	9/30/2020	NUTRIEN AG SOLUTIONS INC	HAZMAT SUITS COVID	0100	\$ 214.15	064	BUSINESS SERVICES
					\$ 51,770.52		BUSINESS SERVICES Total
0000010782	9/4/2020	TROXELL COMMUNICATIONS INC	TECHNOLOGY SUPPLIES & EQUIPMEN	0100	\$ 915.88	006	CAJON PARK SCHOOL
0000010829	9/14/2020	AMAZON.COM	SCHOOL SUPPLIES	0100	\$ 314.81	006	CAJON PARK SCHOOL
0000010849	9/17/2020	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$ 65.12	006	CAJON PARK SCHOOL

0000010860	9/18/2020	TROXELL COMMUNICATIONS INC	TECHNOLOGY EQUIPMENT	0100	\$	915.88	006	CAJON PARK SCHOOL
0000010894	9/24/2020	OFFICE DEPOT INC	OFFICE DEPOT STATEMENT	0100	\$	284.39	006	CAJON PARK SCHOOL
					\$	2,496.08		CAJON PARK SCHOOL Total
0000010787	9/4/2020	AMAZON.COM	SCHOOL SUPPLIES	0100	\$	663.54	003	CARLTON HILLS SCHOOL
0000010797	9/9/2020	AMAZON.COM	KINDER SUPPLIES	0100	\$	106.64	003	CARLTON HILLS SCHOOL
0000010838	9/15/2020	DEMCO INC	IMT SUPPLIES	0100	\$	48.63	003	CARLTON HILLS SCHOOL
0000010858	9/18/2020	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	\$	141.54	003	CARLTON HILLS SCHOOL
0000010878	9/23/2020	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$	67.85	003	CARLTON HILLS SCHOOL
0000010882	9/23/2020	AMAZON.COM	FLAG FOR CLASSROOM	0100	\$	105.04	003	CARLTON HILLS SCHOOL
0000010894	9/24/2020	OFFICE DEPOT INC	OFFICE DEPOT STATEMENT	0100	\$	992.97	003	CARLTON HILLS SCHOOL
0000010903	9/28/2020	IDENT-A-KID SERVICES OF AMERICA, INC	SUPPLIES- LABELS	0100	\$	94.82	003	CARLTON HILLS SCHOOL
0000010918	9/30/2020	TROXELL COMMUNICATIONS INC	TECHNOLOGY EQUIPMENT	0100	\$	915.88	003	CARLTON HILLS SCHOOL
					\$	3,136.91		CARLTON HILLS SCHOOL Total
0000010773	9/3/2020	TROXELL COMMUNICATIONS INC	TECHNOLOGY HARDWARE	0100	\$	1,831.75	008	CARLTON OAKS SCHOOL
0000010826	9/14/2020	AMAZON.COM	SCHOOL SUPPLIES	0100	\$	214.34	008	CARLTON OAKS SCHOOL
0000010845	9/16/2020	AMAZON.COM	BOOK ORDER	0100	\$	559.60	008	CARLTON OAKS SCHOOL
0000010848	9/17/2020	EPS LITERACY & INTERVENTION	STUDENT BOOK ORDER	0100	\$	85.92	008	CARLTON OAKS SCHOOL
0000010853	9/17/2020	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$	65.43	008	CARLTON OAKS SCHOOL
0000010874	9/22/2020	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$	144.22	008	CARLTON OAKS SCHOOL
0000010879	9/23/2020	EAI EDUCATION	EDUCATIONAL TOOLS	0100	\$	157.58	008	CARLTON OAKS SCHOOL
0000010880	9/23/2020	AWARDS BY NAVAJO	PLAQUE	0100	\$	320.37	008	CARLTON OAKS SCHOOL
0000010881	9/23/2020	JOSTENS	YEARBOOKS 2019-2020	0100	\$	628.22	008	CARLTON OAKS SCHOOL
0000010889	9/23/2020	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$	181.07	008	CARLTON OAKS SCHOOL
0000010894	9/24/2020	OFFICE DEPOT INC	OFFICE DEPOT STATEMENT	0100	\$	567.24	008	CARLTON OAKS SCHOOL
0000010898	9/24/2020	KYOCERA	ANNUAL MAINTENANCE AGREEMENT	0100	\$	2,900.00	008	CARLTON OAKS SCHOOL
0000010917	9/30/2020	TROXELL COMMUNICATIONS INC	TECHNOLOGY EQUIPMENT	0100	\$	457.94	008	CARLTON OAKS SCHOOL
0000010919	9/30/2020	TROXELL COMMUNICATIONS INC	TECHNOLOGY EQUIPMENT	0100	\$	457.94	008	CARLTON OAKS SCHOOL
0000010922	9/30/2020	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	\$	194.34	008	CARLTON OAKS SCHOOL
					\$	8,765.96		CARLTON OAKS SCHOOL Total
0000010877	9/23/2020	HOME DEPOT COMMERCIAL ACCOUNT	CNS EQUIPMENT	1300	\$	2,841.37	090	CENTRAL KITCHEN
0000010894	9/24/2020	OFFICE DEPOT INC	OFFICE DEPOT STATEMENT	1300	\$	72.95	090	CENTRAL KITCHEN
					\$	2,914.32		CENTRAL KITCHEN Total
0000010790	9/8/2020	2NDGEAR	TECHNOLOGY EQUIPMENT	0100	\$	104.09	007	CHET F HARRITT SCH
0000010791	9/8/2020	VOCABULARY SPELLING CITY	SUBSCRIPTION RENEWAL	0100	\$	984.30	007	CHET F HARRITT SCH
0000010796	9/8/2020	STEMSCOPES CALIFORNIA	EDUCATIONAL SUBSCRIPTIONS	0100	\$	566.40	007	CHET F HARRITT SCH
0000010802	9/9/2020	LAKESHORE LEARNING MATERIALS	SUPPLIES AND EQUIPMENT	0100	\$	817.88	007	CHET F HARRITT SCH
0000010805	9/10/2020	TROXELL COMMUNICATIONS INC	TECHNOLOGY EQUIPMENT	0100	\$	1,831.75	007	CHET F HARRITT SCH
0000010835	9/15/2020	DEPARTMENT OF GENERAL SERVICES	DSA CHECK FEES	2139	\$	2,440.51	007	CHET F HARRITT SCH
0000010837	9/15/2020	DEMCO INC	IMT SUPPLIES	0100	\$	217.42	007	CHET F HARRITT SCH
0000010873	9/22/2020	CHICAGO TITLE COMPANY	CLOSING COSTS	2518	\$	855.00	007	CHET F HARRITT SCH
0000010894	9/24/2020	OFFICE DEPOT INC	OFFICE DEPOT STATEMENT	0100	\$	427.49	007	CHET F HARRITT SCH
					\$	8,244.84		CHET F HARRITT SCH Total
0000010908	9/28/2020	HEINEMANN	BOOK ORDER	0100	\$	542.77	071	DISTRICT LIBRARY
					\$	542.77		DISTRICT LIBRARY Total
0000010809	9/11/2020	PENWORTHY	BOOK ORDER	0100	\$	338.32	068	EDUCATIONAL PROJECTS
0000010810	9/11/2020	AMAZON.COM	CGI COHORT BOOK ORDER	0100	\$	1,474.24	068	EDUCATIONAL PROJECTS
0000010813	9/11/2020	STENHOUSE PUBLISHERS	BOOK ORDER	0100	\$	657.28	068	EDUCATIONAL PROJECTS

0000010825	9/14/2020	BOUND TO STAY BOUND BOOKS INC	LIBRARY BOOK ORDER	0100	\$	497.99	068	EDUCATIONAL PROJECTS
0000010839	9/16/2020	AMAZON.COM	INSTRUCTION BOOK ORDER	0100	\$	1,474.24	068	EDUCATIONAL PROJECTS
0000010906	9/28/2020	FOLLETT SCHOOL SOLUTIONS INC.	BOOK ORDER	0100	\$	805.17	068	EDUCATIONAL PROJECTS
					\$	5,247.24		EDUCATIONAL PROJECTS T
0000010769	9/2/2020	SCHOOL HEALTH CORPORATION	AED SUPPLIES	0100	\$	42.73	066	EDUCATIONAL SERVICES
0000010806	9/10/2020	ESGI	LICENSE RENEWAL	0100	\$	6,109.00	066	EDUCATIONAL SERVICES
0000010842	9/16/2020	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	3,475.00	066	EDUCATIONAL SERVICES
0000010893	9/23/2020	DOCUMENT TRACKING SERVICES LLC	DOCUMENT TRACKING SERVICES	0100	\$	2,050.00	066	EDUCATIONAL SERVICES
					\$	11,676.73		EDUCATIONAL SERVICES T
0000010830	9/15/2020	LEARNING A-Z	SOFTWARE RENEWAL	0100	\$	1,574.25	010	HILL CREEK SCHOOL
0000010834	9/15/2020	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	\$	259.88	010	HILL CREEK SCHOOL
0000010864	9/18/2020	TROXELL COMMUNICATIONS INC	TECHNOLOGY EQUIPMENT	0100	\$	3,205.56	010	HILL CREEK SCHOOL
0000010894	9/24/2020	OFFICE DEPOT INC	OFFICE DEPOT STATEMENT	0100	\$	227.17	010	HILL CREEK SCHOOL
0000010916	9/30/2020	APPLE INC	TECHNOLOGY EQUIPMENT	0100	\$	6,458.54	010	HILL CREEK SCHOOL
					\$	11,725.40		HILL CREEK SCHOOL Total
0000010923	9/30/2020	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	\$	194.34	065	HUMAN RESOURCES
0000010924	9/30/2020	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	\$	91.09	065	HUMAN RESOURCES
					\$	285.43		HUMAN RESOURCES Total
0000010778	9/4/2020	TPX POWER SOURCE, LLC	TRANSPORTATION TOOL	0100	\$	2,472.86	075	MAINTENANCE
0000010792	9/8/2020	CITY OF SANTEE	CITY FIRE INSPECTION	0100	\$	435.00	075	MAINTENANCE
0000010814	9/11/2020	CITY OF SANTEE	ANNUAL INSPECTION	0100	\$	435.00	075	MAINTENANCE
0000010832	9/15/2020	WESTERN FIRE PROTECTION, INC.	FIRE INSPECTION SERV CONTRACT	0100	\$	995.00	075	MAINTENANCE
0000010866	9/21/2020	PACIFIC HVAC SERVICE	HVAC REPAIRS	0100	\$	1,190.00	075	MAINTENANCE
0000010892	9/23/2020	R&R CONTROLS, INC.	HVAC SUPPLIES	0100	\$	677.98	075	MAINTENANCE
0000010894	9/24/2020	OFFICE DEPOT INC	OFFICE DEPOT STATEMENT	0100	\$	19.31	075	MAINTENANCE
0000010905	9/28/2020	CITY OF SANTEE	ANNUAL FIRE INSPECTION	0100	\$	435.00	075	MAINTENANCE
					\$	6,660.15		MAINTENANCE Total
0000010771	9/3/2020	HOME DEPOT COMMERCIAL ACCOUNT	CUSTODIAL SUPPLIES	0100	\$	32.13	074	OPERATIONS/CUSTODIAL
0000010895	9/24/2020	LOWE'S STORE #1661	CUSTODIAN EQUIPMENT REPAIR	0100	\$	33.90	074	OPERATIONS/CUSTODIAL
					\$	66.03		OPERATIONS/CUSTODIAL T
0000010751	9/1/2020	DELL MARKETING L.P.	TECHNOLOGY SUPPLIES	0100	\$	71.64	002	PEPPER DRIVE SCHOOL
0000010752	9/1/2020	DELL MARKETING L.P.	TECHNOLOGY SUPPLIES	0100	\$	149.98	002	PEPPER DRIVE SCHOOL
0000010763	9/2/2020	DELL MARKETING L.P.	TECHNOLOGY SUPPLIES	0100	\$	314.03	002	PEPPER DRIVE SCHOOL
0000010770	9/2/2020	DELL MARKETING L.P.	TECHNOLOGY SUPPLIES	0100	\$	183.72	002	PEPPER DRIVE SCHOOL
0000010779	9/4/2020	DELL MARKETING L.P.	TECHNOLOGY SUPPLIES & EQUIPMEN	0100	\$	357.43	002	PEPPER DRIVE SCHOOL
0000010800	9/9/2020	WHOO'S READING	SUBSCRIPTION RENEWAL	0100	\$	150.00	002	PEPPER DRIVE SCHOOL
0000010807	9/10/2020	ESGI	LICENSE RENEWAL	0100	\$	447.00	002	PEPPER DRIVE SCHOOL
0000010816	9/11/2020	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$	33.38	002	PEPPER DRIVE SCHOOL
0000010817	9/11/2020	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$	145.84	002	PEPPER DRIVE SCHOOL
0000010824	9/14/2020	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	\$	128.42	002	PEPPER DRIVE SCHOOL
0000010828	9/14/2020	AMAZON.COM	OFFICE SUPPLIES	0100	\$	80.27	002	PEPPER DRIVE SCHOOL
0000010836	9/15/2020	AMAZON.COM	TEACHING STATIONS	0100	\$	804.10	002	PEPPER DRIVE SCHOOL
0000010843	9/16/2020	VIRCO MANUFACTURING CORP	STUDENT SUPPLIES	0100	\$	779.29	002	PEPPER DRIVE SCHOOL
0000010857	9/18/2020	HOME DEPOT COMMERCIAL ACCOUNT	STUDENT ACTIVITIES	0100	\$	59.03	002	PEPPER DRIVE SCHOOL
0000010859	9/18/2020	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	\$	195.91	002	PEPPER DRIVE SCHOOL
0000010861	9/18/2020	AMAZON.COM	HEADPHONE ORDER	0100	\$	1,616.25	002	PEPPER DRIVE SCHOOL
0000010862	9/18/2020	SCHOLASTIC INC	TEACHER RESOURCES	0100	\$	3,492.92	002	PEPPER DRIVE SCHOOL

0000010863	9/18/2020	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$	46.95	002	PEPPER DRIVE SCHOOL
0000010867	9/21/2020	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$	108.55	002	PEPPER DRIVE SCHOOL
0000010883	9/23/2020	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$	42.69	002	PEPPER DRIVE SCHOOL
0000010894	9/24/2020	OFFICE DEPOT INC	OFFICE DEPOT STATEMENT	0100	\$	1,405.34	002	PEPPER DRIVE SCHOOL
0000010925	9/30/2020	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	\$	51.17	002	PEPPER DRIVE SCHOOL
					\$	10,663.91		PEPPER DRIVE SCHOOL Tot
0000010764	9/2/2020	CITI CARDS /	AUGUST STATEMENT	6300	\$	376.26	072	PROJECT SAFE
0000010764	9/2/2020	CITI CARDS /	AUGUST STATEMENT	6300	\$	47.96	072	PROJECT SAFE
0000010767	9/2/2020	AMAZON.COM	OST STUDENT SUPPLIES	6300	\$	92.56	072	PROJECT SAFE
0000010768	9/2/2020	AMAZON.COM	OST SUPPLIES	6300	\$	161.94	072	PROJECT SAFE
0000010774	9/3/2020	SMART & FINAL	SNACK PURCHASE FOR YALE	6300	\$	500.00	072	PROJECT SAFE
0000010775	9/3/2020	AMAZON.COM	OST SUPPLIES	6300	\$	104.49	072	PROJECT SAFE
0000010801	9/9/2020	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	6300	\$	1,322.33	072	PROJECT SAFE
0000010802	9/9/2020	LAKESHORE LEARNING MATERIALS	SUPPLIES AND EQUIPMENT	6300	\$	1,225.28	072	PROJECT SAFE
0000010854	9/17/2020	AMAZON.COM	OST ACTIVITIES FOR STUDENTS	6300	\$	17.12	072	PROJECT SAFE
0000010894	9/24/2020	OFFICE DEPOT INC	OFFICE DEPOT STATEMENT	6300	\$	601.08	072	PROJECT SAFE
0000010900	9/24/2020	CITI CARDS /	CITIBANK STATMENT	6300	\$	494.64	072	PROJECT SAFE
0000010900	9/24/2020	CITI CARDS /	CITIBANK STATMENT	6300	\$	394.08	072	PROJECT SAFE
0000010907	9/28/2020	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	6300	\$	183.27	072	PROJECT SAFE
					\$	5,521.01		PROJECT SAFE Total
0000010753	9/1/2020	DELL MARKETING L.P.	TECHNOLOGY SUPPLIES	0100	\$	251.80	005	PROSPECT AVENUE SCH
0000010759	9/1/2020	AMAZON.COM	SAFETY SUPPLIES	0100	\$	60.62	005	PROSPECT AVENUE SCH
0000010783	9/4/2020	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$	40.38	005	PROSPECT AVENUE SCH
0000010789	9/4/2020	AMAZON.COM	SCHOOL SUPPLIES	0100	\$	755.12	005	PROSPECT AVENUE SCH
0000010793	9/8/2020	AMAZON.COM	SCHOOL SUPPLIES	0100	\$	594.52	005	PROSPECT AVENUE SCH
0000010799	9/9/2020	HEINEMANN	TAKE-HOME BOOKS	0100	\$	10,147.47	005	PROSPECT AVENUE SCH
0000010815	9/11/2020	AMAZON.COM	OFFICE SUPPLIES	0100	\$	18.85	005	PROSPECT AVENUE SCH
0000010827	9/14/2020	AMAZON.COM	STORAGE BAGS	0100	\$	70.81	005	PROSPECT AVENUE SCH
0000010833	9/15/2020	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	\$	194.34	005	PROSPECT AVENUE SCH
0000010850	9/17/2020	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$	51.77	005	PROSPECT AVENUE SCH
0000010851	9/17/2020	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$	296.73	005	PROSPECT AVENUE SCH
0000010852	9/17/2020	MASCOT JUNCTION, INC.	SIGNS & POSTERS	0100	\$	1,939.48	005	PROSPECT AVENUE SCH
0000010886	9/23/2020	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$	83.97	005	PROSPECT AVENUE SCH
0000010887	9/23/2020	AMAZON.COM	CLASSROOM READING BOOKS	0100	\$	156.19	005	PROSPECT AVENUE SCH
0000010888	9/23/2020	AMAZON.COM	OFFICE SUPPLIES	0100	\$	28.81	005	PROSPECT AVENUE SCH
0000010890	9/23/2020	AMAZON.COM	OFFICE EQUIPMENT	0100	\$	209.76	005	PROSPECT AVENUE SCH
0000010894	9/24/2020	OFFICE DEPOT INC	OFFICE DEPOT STATEMENT	0100	\$	821.97	005	PROSPECT AVENUE SCH
					\$	15,722.59		PROSPECT AVENUE SCH To
0000010804	9/10/2020	CUSTOM BINDING	PUBLICATION EQUIPMENT	0100	\$	1,776.80	092	PUBLICATIONS
					\$	1,776.80		PUBLICATIONS Total
0000010766	9/2/2020	SUPERINTENDENT OF SCHOOLS	POLICIES & PROCEDURES TRAINING	0100	\$	125.00	070	PUPIL SERVICES
0000010772	9/3/2020	TROXELL COMMUNICATIONS INC	TECHNOLOGY HARDWARE	0100	\$	1,373.81	070	PUPIL SERVICES
0000010789	9/4/2020	AMAZON.COM	SCHOOL SUPPLIES	0100	\$	49.35	070	PUPIL SERVICES
0000010802	9/9/2020	LAKESHORE LEARNING MATERIALS	SUPPLIES AND EQUIPMENT	0100	\$	426.50	070	PUPIL SERVICES
0000010884	9/23/2020	LAKESHORE LEARNING MATERIALS	KINDER EDUCATIONAL TOOLS	0100	\$	1,600.50	070	PUPIL SERVICES
0000010885	9/23/2020	AMAZON.COM	CLASSROOM SUPPLIES/ACTIVITIES	0100	\$	448.18	070	PUPIL SERVICES
0000010894	9/24/2020	OFFICE DEPOT INC	OFFICE DEPOT STATEMENT	0100	\$	46.34	070	PUPIL SERVICES

Consent Item D.2.3. Approval/Ratification of Revolving Cash Report
 Prepared by Karl Christensen
 October 20, 2020

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve check #22685 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$106.01 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

Date	Number	Name	Memo	Amount
10/09/20	22685	Mission Federal Credit Union	Merchant capture charges & Maintenance Charge	105.12

Total Checks Written	105.12
September 2020 Bank Fee	\$0.89
Reimbursed by SDCOE	
Total to be Reimbursed	\$106.01
Total to Deduct from Future Reimbursement	\$0.00

Consent Item D.2.4. Acceptance of Donations, Grants, and Bequests
 Prepared by Karl Christensen
 October 20, 2020

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
Funds to Purchase Ukuleles	\$1,200.00	Burlington Store – AdoptAClassroom.org	Pepper Drive School
Cloth Face Masks (150)	\$100.00	Janet Yeats	Pepper Drive School
GRANTS			
(None)			
BEQUESTS			
(None)			
TOTAL RECEIVED	\$1,300.00		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$1,300.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement during the 2020-21 and 2021-22 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Carlton Oaks School	9.2	180	\$0.575	\$952.20
Rio Seco School	11.6	180	\$0.575	\$1,200.60
Sycamore Canyon School	13.6	180	\$0.575	\$1,407.60
Davilla Day School	84.8	180	\$0.575	\$8,776.80
Lafayette School	58.8	180	\$0.575	\$6,085.80
Total:				\$18,423.00

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$18,423.00 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services	Date(s) of Service	Amount	Funding
Steven Baratte	Communication Services	10/20/2020 - 06/30/2021	\$40,000.00 (not to exceed)	General Fund

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the General Service Agreements is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Cervantes, Alisa	Rio Seco	III-01 #30015786	\$0.00	\$52,667.00	10-12-20
2. Spangler, Erin	Pepper Drive	V-06 #30015773	\$0.00	\$67,262.00	09-14-20

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Benedetto, Lindsay	Carlton Oaks	V-11 to VI-11 #10321202	\$79,312.00	<i>\$85,447.00</i>	08-12-20
2. Cordova, Martha	Hill Creek	III-01 to IV-01 #30015278	\$52,667.00	\$52,667.00	08-12-20
3. Duggan, Sierra	Rio Seco	IV-03 to V-03 #10321477	\$56,088.00	<i>\$60,032.00</i>	08-12-20
4. Hodge, Kari	Cajon Park	IV-08 to V-08 #10324209	\$67,043.00	<i>\$72,082.00</i>	08-12-20
5. Hohimer, Karen	Cajon Park	MGMT 05 + MA+30 to MGMT 05 + MA+45 #10323607	\$116,997.00	\$116,997.00	08-12-20
6. Neal, Matthew	Rio Seco	III-01 to IV-01 #30015276	\$52,667.00	\$52,667.00	08-17-20

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Canton, Samantha	Rio Seco	Campus Aide 15 C / 2.0 hrs #10327464	\$0.00	\$583.30	09-28-20
2. Courtney, Erin	PRIDE Academy	Campus Aide 15 C / 2.0 hrs #10327498	\$0.00	\$586.30	09-25-20
3. Davis, Samantha	Pepper Drive	Project SAFE Assistant 17 A / 3.75 hrs #10325051	\$0.00	\$1,099.43	09-30-20
4. Elkin, Rita	Carlton Hills	Instructional Assistant, Special Ed II 21 A / 6.0 hrs #30015534	\$0.00	\$2,138.50	09-28-20
5. Knepp, Ashley	Carlton Oaks	Campus Aide 15 C / 2.0 hrs #30003095	\$0.00	\$586.30	09-28-20
6. Littrell, Jenny	Special Education	Secretary II 27 A / 8.0 hrs #30014790	\$0.00	\$3,525.72	10-08-20
7. Mitton, Diana	Hill Creek	Campus Aide 15 C / 2.0 hrs #30014456	\$0.00	\$586.30	09-25-20
8. Montanez, Adriana	Carlton Hills	Campus Aide 15 C / 2.0 hrs #30003095	\$0.00	\$586.30	09-29-20
9. Nenow, Denise	Sycamore Canyon	Instructional Media Technician 26 A / 3.0 hrs #30004480	\$0.00	\$1,364.35	09-22-20
10. O'Brien, Kelli	PRIDE Academy	Instructional Assistant I 19 A / 3.0 hrs #30010769	\$0.00	\$969.80	10-05-20
11. Rangel, Maria	Cajon Park	Instructional Assistant, Special Ed II 21 A / 6.0 hrs #10327225	\$0.00	\$2,138.50	10-05-20
12. Shirey, Nicole	Carlton Hills	Instructional Assistant, Special Ed II 21 A / 6.25 hrs #30014378	\$0.00	\$2,227.75	09-30-20

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Achenbach, Peggy	Transportation	Bus Driver I 25 E / 7.5 hrs to 25 E / 7.25 hrs #10326215	\$3,948.75	\$3,817.34	10-01-20
2. Al Azzam, Ali	Transportation	Bus Attendant 19 B / 5.08 hrs to 19 B / 4.42 hrs #30013130	\$1,724.74	\$1,500.66	10-01-20

Classified Staff continued

J. Change of Status/Location continued:

3. Buckmaster, Michael	Transportation	Bus Driver I 25 C / 6.08 hrs to 25 C / 6.0 hrs #10326231	\$2,903.40	\$2,865.20	10-01-20
4. Ciaccio, Anthony	Transportation	Bus Driver I 25 B / 6.83 hrs to 25 B / 7.16 hrs #30013530	\$3,106.35	\$3,256.25	10-01-20
5. Craft, Heather	Rio Seco	Instructional Assistant, Special Ed II 21 E / 6.0 hrs to <i>Instructional Assistant, Special Ed I</i> 20 E / 6.25 hrs #10327185	\$2,598.70	\$2,578.17	10-09-20
6. Darrell, Andrew	Transportation	Bus Attendant 19 C / 4.75 hrs to 19 C / 4.25 hrs #30008598	\$1,693.12	\$1,514.91	10-01-20
7. Dougherty, Lisa	Transportation	Bus Driver I 25 E / 6.58 hrs to 25 E / 7.25 hrs #10326216	\$3,602.94	\$3,970.01	10-01-20
8. Gallardo, Henry	Transportation	Bus Driver I 25 D / 6.5 hrs to 25 D / 6.0 hrs #10326220	\$3,258.88	\$3,008.20	10-01-20
9. Griffin, Kimberly	Transportation	Van Driver 22 A / 5.0 hrs to 22 A / 6.25 hrs #30003738	\$1,870.92	\$2,338.80	10-01-20
10. Hassin, Marci	Sycamore Canyon to <i>Carlton Oaks</i>	Instructional Assistant, Special Ed II 21 C / 3.5 hrs to 21 C / 6.25 hrs #30015672	\$1,374.86	\$2,356.90	09-28-20
11. Hocking, Patricia	Transportation	Bus Driver I 25 E / 7.17 hrs to 25 E / 7.5 hrs #10326229	\$4,379.25	\$4,580.55	10-01-20
12. Kent, Paula	Transportation	Bus Attendant 19 C / 6.17 hrs to 19 C / 4.25 hrs #30008597	\$2,198.95	\$1,514.91	10-01-20
13. Killpack, Tamara	Business Services	Accounting Assistant III 28 B / 8.0 hrs to <i>Purchasing Technician</i> 28.5 C / 8.0 hrs #30015401	\$4,212.95	\$4,539.60	09-21-20
14. Laue, Sarah	Chet F. Harritt to <i>Cajon Park</i>	Community Liaison 20 C / 3.0 hrs to <i>Clerk Typist I</i> 20 C / 3.75 hrs #30014366	\$1,122.55	\$1,403.33	10-06-20
15. Manglona, Prince	Sycamore Canyon to <i>Carlton Hills</i>	Instructional Assistant, Special Ed II 21 B / 3.0 hrs to 21 B / 6.0 hrs #30014252	\$1,122.55	\$2,245.10	10-12-20
16. Murphy, Elizabeth	Transportation	Bus Driver I 25 E / 6.0 hrs to 25 E / 6.25 hrs #30010695	\$3,411.72	\$3,554.10	10-01-20

Classified Staff continued

J. Change of Status/Location continued:

17. Navarro, Wendy	Transportation	Van Driver 22 B / 5.25 hrs to 22 B / 5.0 hrs #30002104	\$2,062.44	\$1,964.08	10-01-20
18. Roessler, Nannette	Transportation	Project SAFE Assistant 17 E / 3.75 hrs to 17 E / 3.92 hrs #10325009	\$1,336.71	\$1,397.15	09-28-20
19. Ryan, Chriscilda	Transportation	Bus Driver I 25 E / 6.0 hrs to 25 E / 7.5 hrs #10326230	\$3,664.44	\$4,580.55	10-01-20
20. Thomas, Lynn	Transportation	Bus Driver I 25 C / 6.58 hrs to 25 C / 6.0 hrs #30011046	\$3,142.17	\$2,865.20	10-01-20
21. Trujillo, Rocio	Transportation	Bus Attendant 19 B / 5.0 hrs to Van Driver 22 A / 5.0 hrs #30011633	\$1,527.83	\$1,870.92	10-01-20
22. Watts, Nancy	Transportation	Bus Driver I 25 E / 6.0 hrs to 25 E / 6.83 hrs #10326210	\$3,159.00	\$3,596.21	10-01-20
23. Whiteman, Chelsea	Carlton Hills	Instructional Assistant, Special Ed II 21 C / 3.75 hrs to 21 C / 6.0 hrs #10327145	\$1,473.22	\$2,356.90	09-21-20

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date
1. Salcido, Delia	Carlton Hills	Early Childhood Group Leader II / 24 D / 8.0 hrs	Personal	Approve	10-13-20 to 11-10-20

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Brown, Dianne	Business Services	Accountant-Finance	Retirement	12-02-20
2. Candelario, Mirella	Cajon Park	Instructional Assistant, Language English Proficiency	Personal	10-06-20
3. Rademaker, John	Maintenance and Operations	Craftworker II	Retirement	10-10-20

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

Consent Item D.3.2. Approval of Short-Term Services Agreements
 Prepared by Tim Larson
 October 20, 2020

BACKGROUND:

From time to time, the Santee School District contracts with individuals to provide various types of general services. Some services are on an as-needed basis billed at an hourly or daily rate, while other services are billed by the job.

RECOMMENDATION:

It is recommended that the Board of Education approve the following short-term services agreements:

Name	Description Services	Date(s) of Services	Amount	Funding
Diane Cartier	Speech Assessments	07/01/2020 – 06/30/2021	\$68.00/hour (not to exceed \$20,000.00)	Special Education

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the Short-Term Services Agreement is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

BACKGROUND:

The District will need 12 short-term Campus Aide shifts filled for November 3, 2020. The duties will consist of monitoring exit doors of school site polling locations at Cajon Park, Carlton Hills, and PRIDE Academy.

Below is the schedule for each school site:

Site	# of Exit Doors to Campus	Shift 1	Shift 2	# of Aides Needed	Total Paid Hours
Cajon Park	2	7:15 am to 10:40am	10:40am to 2:20pm	2 at 3hr 25min 2 at 3hr 40min	14 hours; 10 minutes
Carlton Hills	2	7:15 am to 10:40am	10:40am to 2:20pm	2 at 3hr 25min 2 at 3hr 40min	14 hours; 10 minutes
PRIDE Academy	2	7:15 am to 10:40am	10:40am to 2:20pm	2 at 3hr 25min 2 at 3hr 40min	14 hours; 10 minutes

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short-term employment opportunities.

RECOMMENDATION:

It is recommended that the Board of Education approve short-term employment for the following positions:

- (12) campus aide positions for up to 4 hours per day, per person; November 3, 2020

FISCAL IMPACT:

The approximate cost to employ the short-term positions will be between \$12.28 and \$14.92 per hour.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.3.

Consent Item D.3.4.
Prepared by Tim Larson
October 20, 2020

Adoption of Resolution No. 2021-13 Reduce and/or
Eliminate a Classified Non-Management Position

BACKGROUND:

Recently, one student in the Special Education program moved out of the district. The student had assigned 1:1 aide support based on their IEP. As a result of the student leaving the district it becomes necessary to eliminate one Instructional Assistant, SPED II Aide position assigned to the student.

Any employees affected by these changes will be provided alternative employment opportunities within the District, if available. All employees resulting in a reduction in work hours and/or layoff will receive the required 60-day notification process and placed on a reemployment list for no less than 39-months.

RECOMMENDATION:

It is recommended that the Board of Education approve to eliminate the following vacant position effective October 20, 2020:

- One (1) Instructional Assistant, Special Ed II at Sycamore Canyon Elementary School

FISCAL IMPACT:

The annual savings to reduce the Instructional Assistant, Special Ed II position will be \$12,225.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students and programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.4.

**SANTEE SCHOOL DISTRICT
Resolution No. 2021-13**

**REDUCE AND/OR ELIMINATE
CLASSIFIED NON-MANAGEMENT POSITION**

WHEREAS one student in a Special Education class who was assigned 1:1 aide support has moved away from the district requiring the elimination of one Instructional Assistant, SPED II position.

NOW, THEREFORE, BE IT RESOLVED that as of the 20th day of October 2020, the Governing Board of Santee School District approved to reduce and/or eliminate the following position effective October 21, 2020:

- One (1) Instructional Assistant, Special Ed II position at Sycamore Canyon Elementary

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee that their position will be eliminated and/or reduced in work hours/year pursuant to applicable provisions of the Education Code of the State of California, such notice to be given sixty (60) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 20th day of October 2020, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 10/20/2020

Elana Levens-Craig
Clerk, Board of Education

Item E. DISCUSSION AND/OR ACTION ITEMS

Agenda Item E.

BACKGROUND:

Board approval is requested to grant tenure to the following eligible certificated employees. Each of these individuals has worked two (2) years as required by Education Code and have demonstrated quality instructional service as assessed by each principal responsible. Therefore, they are now eligible for tenure after their first day of work in the 2020-21 school year.

<u>Name</u>	<u>School Site</u>
Baranov, Ashley	Cajon Park
Simon, Eleni	Cajon Park
McKee, Rachel	Cajon Park
Hodge, Kari	Cajon Park
Waldo (Goda), Arianna	Cajon Park
McFaul, Lisa	Carlton Hills
Anderson, Kari	Carlton Hills
Sciarretta, Allison	Carlton Hills
Johnson, Marissa	Carlton Hills
Kaas, Priscilla	Carlton Oaks
Oliver, Sherri	Carlton Oaks
Starr, Gabrielle	Hill Creek
Ascroft, Megan	Hill Creek
Cydell (Vogt), Haley	Pepper Drive
Rowan II, Michael	Pepper Drive
Ramirez, Rodolfo	Pepper Drive
(Wiesner) Roehrs, Brooke	Pepper Drive
Starkey, Susan	Rio Seco
Wilson, Ashlyn	Rio Seco
Foley (Jones), Patricia	Rio Seco
Harris, Emily	Rio Seco
Duggan, Sierra	Rio Seco
Newcomb, Matthew	Rio Seco
White, Susan	Rio Seco
Rainbolt, Hannah	Special Education
Addenbrooke, Joie	Sycamore Canyon
Oneal, Shelby	Sycamore Canyon

McCarthy, Emily	Sycamore Canyon
Accardi, Robyn	Sycamore Canyon
Bittle, Courtney	Sycamore Canyon
Wilson, Jennifer	Sycamore Canyon

RECOMMENDATION:

It is recommended that the Board of Education grant tenure to the above listed eligible certificated employees, effective after the end of their first day of work in the 2020-21 school year. Granting tenure will allow the District to maintain qualified employees and enhance student learning.

FISCAL IMPACT:

There is not an additional fiscal impact to the General Fund as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Students learn best when taught by qualified, competent teachers. In order for teachers to receive tenure in the Santee School District, they must work a minimum of two (2) years, meet District employment standards, and receive positive evaluations from administrators.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

BACKGROUND:

At the September 1 Board of Education meeting, administration discussed, and the Board of Education approved, a transition plan from distance learning to in-person learning on school campuses during the month of September. Preschool – grade 8 students returned to campus using an AM/PM hybrid model to reduce classroom cohort size and students have not participated in recess or lunch during their instructional day on campus.

Also at the September 1 Board of Education meeting, administration provided the Board with a full, in-person return goal date of November 9. This goal date was projected based on the amount of time it may take staff and students, six weeks, to adjust to the new safety routines in place at all schools (e.g. repetitive handwashing, wearing of masks, social distancing, and daily temperature checks) and to continue studying the conditions necessary for increasing class size with an eventual integration of the AM and PM cohorts.

Fortunately, the entire school district community, staff, students, and families, have worked so well together on these new safety routines, administration is prepared this evening to discuss a final timeline for cohort integration and solutions for increased synchronous instructional time with students.

In addition to this timeline, administration will also detail this evening the actions outlined in the Safe at Schools Reopening Plan for increasing cohort class sizes, procedures for providing a recess break and lunches on campus, and solutions for limiting cohort mixing on campus.

Since the District has reopened to in-person instruction, the District will remain in this model regardless of San Diego County monitoring by the State of California and provided student and staff illness has not required the District to close a school campus.

RECOMMENDATION:

Administration recommends the Board of Education discuss the timeline for the integration of AM/PM student cohorts. Any action is at the discretion of the Board.

Motion: _____ Second _____ Vote: _____

Agenda Item E.2.1.

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

BACKGROUND:

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the Board Policies listed below. These Board Policies have been reviewed by Administration and are submitted to the Board for a second reading. BP 4315.1, Certification of Competence in Evaluation and Instructional Methodologies, was deleted by the California School Boards Association. Policies were presented to the Board for a First Reading at the October 6, 2020 meeting.

Policy	Policy Title
BP 1312.1	Complaints Concerning District Employees
BP 4116	Probationary/Permanent Status
BP 5116.1	Intradistrict Open Enrollment
BP 6145	Extracurricular and Cocurricular Activities

RECOMMENDATION:

It is recommended that the Board of Education approve the listed Board Policies submitted for a second reading.

FISCAL IMPACT:

There is no fiscal impact as a result of this review.

STUDENT ACHIEVMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Item F.1.1.

COMPLAINTS CONCERNING DISTRICT EMPLOYEES

The Governing Board recognizes its accountability to the public for the quality of the district's educational program and the performance of district employees. The district shall provide a process by which a complaint submitted by any person regarding an employee can be resolved impartially, expeditiously, and with minimal disruption to district operations and the educational program.

When a concern regarding an employee is presented during a Board meeting or to an individual Board member or employee outside of a Board meeting, the complainant shall be informed of the appropriate complaint procedure.

Any complaint regarding the Superintendent shall be initially filed in writing with the Board. The Board shall consult with legal counsel or appoint an appropriate agent to conduct the investigation.

The Superintendent or designee shall determine whether a complaint against any other employee should be considered a complaint against the district and/or an individual employee, and whether it should be resolved by the district's process for complaints concerning personnel and/or other district procedures. Any complaint of child abuse or neglect alleged against a district employee shall be reported to the appropriate local agencies in accordance with law and BP 5141.4 - Child Abuse Prevention and Reporting. Any complaint alleging that an employee engaged in unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) in district programs and activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures. Any complaint by an employee, job applicant, volunteer, intern, or independent contractor alleging unlawful discrimination or harassment by an employee shall be filed in accordance with AR 4030 - Nondiscrimination in Employment.

Any complaint subject to this policy and the accompanying administrative regulation shall be investigated by the principal, the employee's immediate supervisor, the Superintendent or designee, legal counsel, agent of the Board, and/or other appropriate person who is not the subject of the complaint or subordinate to the employee charged in the complaint. The complainant and the employee shall have an opportunity to present information relevant to the complaint.

A complaint that is filed anonymously may be investigated by the Superintendent or designee depending on the specificity and reliability of the information.

If a complainant requests confidentiality, the Superintendent or designee shall inform the complainant that the request may limit the district's ability to investigate the employee's conduct or take other necessary action. However, the Superintendent or designee shall take all reasonable steps to investigate and resolve the complaint without divulging the complainant's identity.

The Board prohibits retaliation against complainants.

COMPLAINTS CONCERNING DISTRICT EMPLOYEES

Appeals

If either the complainant or the employee submits an appeal of the Superintendent's decision to the Board, the Board shall determine whether to uphold the Superintendent's decision without hearing the complaint, appoint an appeals committee to advise the Board, or hear the appeal itself.

If the Board decides to hear the complaint, the matter shall be addressed in closed session in accordance with Government Code 54957 unless the employee requests that it be heard in open session. The Board shall review the original complaint and additional information provided by the Superintendent or designee regarding the steps taken to resolve the issue.

The Board's decision shall be final.

This Board shall annually review this policy.

Legal Reference:

EDUCATION CODE

33308.1 Guidelines on procedure for filing child abuse complaints

35146 Closed sessions

44031 Personnel file contents and inspection

44811 Disruption of public school activities

44932-44949 Resignation, dismissal and leaves of absence (rights of employee; procedures to follow)

48987 Child abuse guidelines

GOVERNMENT CODE

54957 Closed session; complaints re employees

54957.6 Closed session; salaries or fringe benefits

PENAL CODE

273 Cruelty or unjustifiable punishment of child

11164-11174.3 Child Abuse and Neglect Reporting Act

WELFARE AND INSTITUTIONS CODE

300 Minors subject to jurisdiction of juvenile court

COURT DECISIONS

Baca v. Moreno Valley Unified School District, (1996) 936 F. Supp. 719

Policy adopted: February 17, 2009
Policy reviewed: December 15, 2009, May 3, 2011;
June 15, 2012; June 4, 2013; January 20, 2015;
July 7, 2015; July 5, 2016; August 15, 2017;
September 18, 2018; February 4, 2020

SANTEE SCHOOL DISTRICT
Santee, California

PROBATIONARY/PERMANENT STATUS

Probationary Status

Probationary employees shall receive training, assistance and evaluations consistent with their needs as new teachers. Such training and assistance may consist of inservice training and/or meetings with the employee's evaluator to discuss areas of strength and areas requiring improvement. Inservice training may be provided during school hours as part of a comprehensive staff development program.

The performance of each probationary employee shall be evaluated and assessed at least once every school year.

(cf. 4115 - Evaluation/Supervision)
(cf. 4131 - Staff Development)

Permanent Status

Granting of permanent status shall be based on completion of the probationary period in accordance with applicable law. Employees granted permanent status acquire specific rights under the Education Code, including those relating to discipline and dismissal. (Education Code 44932-44988)

(cf. 4117.4 - Dismissal)
(cf. 4117.6 - Decision Not to Rehire)

Legal Reference:

EDUCATION CODE

- 44466 Status of university interns
- 44850.1 No tenure in administrative or supervisory position
- 44885.5 Status of district interns
- 44908 Complete year for probationary employees
- 44911-44913 Service not computed in eligibility for permanent status
- 44915 Classification of probationary employees
- 44917-44921 Status of substitute or temporary employees
- 44929.20 Continuing contracts (not to exceed four years - ADA under 250)
- 44929.21 Districts of 250 ADA or more
- 44929.23 Districts with less than 250 ADA
- 44929.28 Employment by another district
- 44930-44988 Resignations, dismissals and leaves of absence, especially:
- 44948.2 Election to use provisions of Section 44948.3
- 44948.3 Dismissal of probationary employees

Policy adopted: February 18, 1986
Policy revised: May 5, 2009, January 20, 2015
Policy reviewed: December 15, 2009, May 3, 2011; June 15, 2012
June 4, 2013; January 20, 2015; July 7, 2015; July 5, 2016; August 15, 2017
September 18, 2018; November 5, 2019

SANTEE SCHOOL DISTRICT
Santee, California

INTRADISTRICT OPEN ENROLLMENT

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students and parents/guardians, while also maximizing the efficient use of district facilities and resources. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district.

The Board shall annually review this policy.

Enrollment Priorities

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)

The Superintendent or designee shall grant priority to any district student to attend another district school, including a charter school, outside a student's attendance area as follows: for the enrollment of a student in a district school outside of the student's attendance area, if the student:

1. ~~Any student enrolled in a district school that has been identified on the state's Open Enrollment Act list. (Education Code 48354)~~ Any student enrolled in a district school designated by the California Department of Education as "persistently dangerous." (20 USC 7912; 5 CCR 11992)
2. Any student who is a victim of a violent crime while on school grounds. (20 USC 7912)
3. ~~Any student enrolled in a district school designated by the California Department of Education as "persistently dangerous." (20 USC 7912; 5 CCR 11992)~~
Is a victim of an act of bullying committed by another district student, as determined through an investigation following the parent/guardian's submission of a written complaint with the school, district, or local law enforcement agency pursuant to Education Code 234.1 (Education Code 46600)
If the district school requested by the student is at maximum capacity, the Superintendent or designee shall accept an intradistrict transfer request for another district school. (Education Code 46600)
4. ~~Upon a finding~~ Is experiencing that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, ~~Special circumstances include~~, but are not limited to, threats of bodily harm or threats to the emotional stability of the student. Any such student may transfer to a district school

INTRADISTRICT OPEN ENROLLMENT

that is at capacity and otherwise closed to transfers. To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)

- a. A written statement from a representative of an appropriate state or local agency ~~such as~~, including, but not necessarily limited to, a law enforcement official, or a social worker, or a properly licensed or registered professional, including, but not necessarily limited to ~~such as~~ a psychiatrist, psychologist, ~~or~~ marriage and family therapist, clinical social worker, or professional clinical counselor.
- b. A court order, including a temporary restraining order and injunction
- 5. Is currently enrolled in a district school identified by CDE for comprehensive support and improvement, with priority given to the lowest academically achieving students from low-income families as determined pursuant to 20 USC 6313(a)(3) (20 USC 6311)
- 6. Any siblings of students already in attendance in that school.
- 7. ~~Any student whose~~ Has a parent/guardian is assigned to that school as his/her primary place of employment. whose primary place of employment is that school.

Application and Selection Process

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law and Board policy, applications for intradistrict open enrollment shall be submitted between March 15 – June 30; of the school year preceding the school year for which the transfer is requested.

The Superintendent or designee shall calculate each school's capacity in a nonarbitrary manner using student enrollment and available space. (Education Code 35160.5)

Except for the enrollment priorities listed above, the Superintendent or designee shall use a random, unbiased selection process to determine which students ~~who~~ shall be admitted whenever ~~the~~ a district school receives admission requests that are in excess of the school's capacity. (Education Code 35160.5)

Enrollment decisions shall not be based on a student's academic or athletic performance, ~~except however, that existing entrance criteria for specialized schools or programs may be used for enrolling students in specialized schools or programs,~~ provided that the criteria are uniformly applied to all applicants. In addition, academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students.

INTRADISTRICT OPEN ENROLLMENT

~~No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area.~~

Transportation

~~Except as required for students who transferred out of Title I program improvement schools, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.~~

In general, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

However, upon parent/guardian request, the district shall provide transportation assistance to any student who is eligible for free or reduced-price meals and whose enrollment in a district school outside the student's attendance area is a result of being a victim of bullying. (Education Code 46600)

Legal Reference:

EDUCATION CODE

200 Prohibition against discrimination

35160.5 District policies; rules and regulations

35291 Rules

35351 Assignment of students to particular schools

46600-46611 Interdistrict attendance agreements

48200 Compulsory attendance

48204 Residency requirements for school attendance

48300-48316 Student attendance alternatives, school district of choice program

48350-48361 Open Enrollment Act

48980 Notice at beginning of term

CODE OF REGULATIONS, TITLE 5

11992-11994 Definition of persistently dangerous schools

UNITED STATES CODE, TITLE 20

6311 State plans

6313 Eligibility of schools and school attendance areas; funding allocation

7912 Transfers from persistently dangerous schools

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275¹

ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 95 (2002)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Public School Choice FAQs

Every Student Succeeds Act - Update #8, July 14, 2017

U.S. DEPARTMENT OF EDUCATION GUIDANCE

~~Transitioning to the Every Student Succeeds Act (ESSA): Frequently Asked Questions, rev. May 4, 2016~~

Unsafe School Choice Option, May 2004

Public School Choice, February 2004

INTRADISTRICT OPEN ENROLLMENT

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

Policy adopted: August 17, 2010
Reviewed: May 3, 2011; June 15, 2012; June 4, 2013
January 20, 2015; July 7, 2015; July 5, 2016; August 15, 2017
September 4, 2018
Revised:

SANTEE SCHOOL DISTRICT
Santee, California

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

The Governing Board recognizes that extracurricular and cocurricular activities enrich the educational and social development and experiences of students. The district shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

No extracurricular or cocurricular program or activity shall be provided or conducted separately, and no district student's participation in extracurricular and cocurricular activities shall be required or refused, based on the student's sex, gender, sexual orientation, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability. Requirements for participation in extracurricular and cocurricular activities shall be limited to those that are essential to the success of the activity. (5 CCR 4925)

Any complaint regarding the district's extracurricular and cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

Unless specifically authorized by law, no fee shall be charged to students for participation in extracurricular and cocurricular activities related to the educational program, including materials or equipment related to the activity.

Eligibility Requirements

Junior High social activities and eighth grade excursion day are subject to academic, effort, and citizenship requirements as specified in AR 6145.

Any decision regarding the eligibility of any child in foster care or a child of an active duty military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with California Education Codes 48850 and 49701.

Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and/or cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

Supervision

Extracurricular activities shall be under the general supervision of school authorities and certificated employees whenever they are conducted by the district.

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

The Superintendent or designee shall:

1. Determine which activities and programs are affected by this policy.
2. Ensure districtwide uniformity.

Annual Policy Review

The Board shall annually review this policy and implementing regulations.

Legal Reference:

EDUCATION CODE

35145 *Public meetings*

35160.5 *District policy rules and regulations; requirements; matters subject to regulation*

35179 *Interscholastic athletics; associations or consortia*

35181 *Students' responsibilities*

48850 *Participation of foster youth in extracurricular activities and interscholastic sports*

48930-48938 *Student organizations*

49700-49704 *Education of children of military families*

CODE OF REGULATIONS, TITLE 5

350 *Fees not permitted*

4900-4965 *Nondiscrimination in elementary and secondary education programs receiving state financial assistance*

5531 *Supervision of extracurricular activities of pupils*

UNITED STATES CODE, TITLE 42

2000h-2-2000h-6 *Title IX, 1972 Education Act Amendments*

COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE

Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009

WEB SITES

California Association of Directors of Activities: <http://www.cadal.org>

California Department of Education, Educational Options Office: <http://www.cde.ca.gov/ls/pf/mc>

California Department of Education, Foster Youth Services: <http://www.cde.ca.gov/ls/pf/fy/>

Policy adopted: August 17, 2010
Reviewed: May 3, 2011; June 15, 2012;
July 7, 2015; July 5, 2016; August 15, 2017
Revised: June 4, 2013; January 20, 2015
September 18, 2018; November 5, 2019

SANTEE SCHOOL DISTRICT
Santee, California

Item G. EMPLOYEE ASSOCIATION COMMUNICATION

Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item I. CLOSED SESSION

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Agenda Items G, H, I, J, and K.

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